#### NPR Report Writing for B/AR



#### Overview

- Understanding the B/AR transaction
- BAR.PAT versus BAR.BCH
- Writing Aged Trail Balance Reports
- Using Macros to get procedure information
- Using a complied report in NPR

### Understanding the BAR.PAT Transaction Segment

- Two subscripts: Transaction class (txn.class) and transaction URN (txn.urn)
- Important Field: Transaction type (txn.type)

#### **Transaction Class**

txn.class

#### There are only two transaction classes:

- C Charges
- O Other (Everything else)
  - Refunds, adjustments and payments
  - Comments
  - Transfers
  - Edits to insurance balance
  - Bill transactions
  - Etc.

#### Transaction Type

txn.type

#### Some common transaction types:

- C Charge
- c Comment
- P Payment to patient (refund)
- R Receipt from patient
- A Adjustment

#### Important B/AR Reminder

- In the BAR.PAT, @account refers to the internal urn or unique record number and not the account number.
- The account number is called @number.
- This carries over to other area of B/AR. For example, in BAR.BCH, the BAR.PAT urn is called @txn.account and in the BAR.PAT period end data, the urn is @pe.account.

#### BAR.PAT vs. BAR.BCH

#### BAR.PAT

- Data is rarely purged
- Must go through pt txns to find each one

#### BAR.BCH

- Usually purged every 6-12 months
- Easy access to txns for date range
- Purged is Parameter driven

## BAR.PAT Transaction Report

- DPM: BAR.PAT
- SEGMENT: bar.acct.transactions
- REPORT: zcus.is.txn.report.example
- INDEX: bar.acct.activity.index
- Demonstrates most efficient way to extract charges, payments, adjustments and refunds from patient file
- Uses txn.type to help in selecting transactions

#### BAR.PAT Transaction Report

MPR (A/LIVE.MIS/29	)1) - SERRANO,RICHARD						_
Enter/Edit	Page 1						x
Report DPM	BAR.PAT	Report Na	me	zcus.is.t	xn.report.exa	mple	
Report Title	TRANSACTION REPO	RT EXAMPLE	FOR MUS	SE .			
Active	Y Last Edit By		Date		Time		
Detail DPM	BAR.PAT		Detail	Segment	bar.acct.tra	nsactions	
Index DPM	BAR.PAT		Index	File	bar.acct.act	ivity.index	
Chars/Line	132 Lines/Pag	e 60	Page	Size 66	Left Margin	0	
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Page Header	Y Report Tra	iler Y					
Page Trailer	N						
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Enter/Edit Report	Documentation?						
This report exa	mple is a shell t	hat allows	extract	ion of ch	arges, adjusti	ments, receipts,	. [
refunds from BA	R.PAT.						
The most effici	ent way to extrac	t the data	is to u	se the ac	tivty index.	In Magic the	
retention of th	is index is param	eter driven	. In	C/S. it i	s 10days. If	you need to go	
	he Magic or C/S r						iust
txn.bch.date.				1	S Notes:		
				ω,	5 H5165		
				Ne	tail Segment:	transactions	
					Index File:	activity.x	

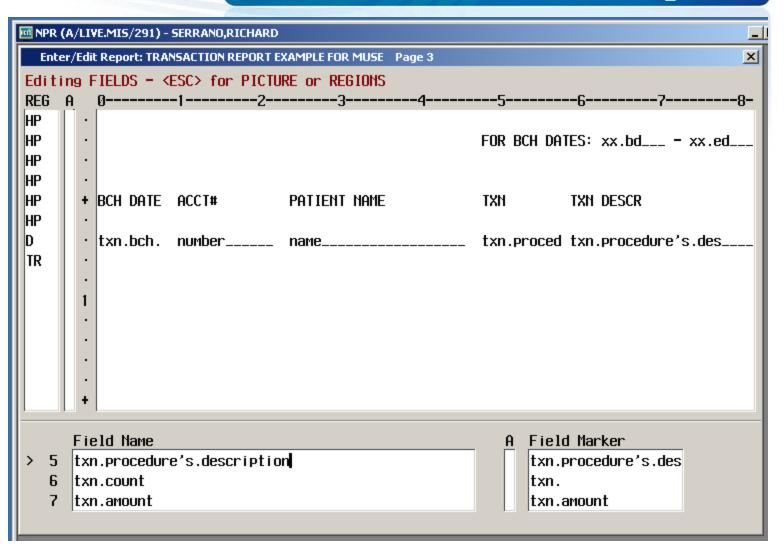
#### BAR.PAT Transaction Report

III NP	R (A/LIVE.MIS/2	91) - SERRANO,RICHARD	_
Er	iter/Edit Report	Page 2	x
Rep	ort Name	BAR.PAT.zcus.is.txn.report.example	
	Sort Field	Order Header Trailer Renumber Pages	
1	activity.d		
2	account	ASC NONE N	
3	txn.class	ASC NONE N	
4	txn.urn	ASC NONE N	
5			
	Select Field	/Prompt or Value Oper/Default or Keyword	
1	activity.d		
		BCH DATE	
2	activity.d	ate LE	
	THRU	BCH DATE	
3	txn.bch.da	te GE	
	(b.ac	tivity.date)	
4	txn.bch.da	te LE	
	(e.ac	tivity.date)	
Sel	ect Relations	hip	
		5 txn.type LI	
		/TYPES	
		6	

# Txn Types Defined In a Macro

™ NPR (A/LIVE.MIS/291) - SE	RRANO,RICHARD		
	R.PAT.zcus.is.txn.report.example.M.build.table (A: )	×	
	"A" ]>/TYPES["P" ]>/TYPES["R"]		
	Edit Footnotes		×
	AL START build.table		

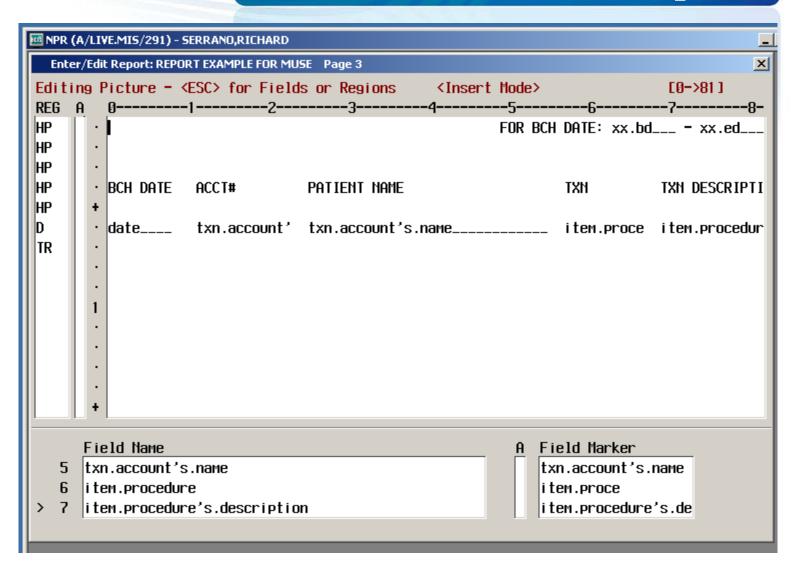
## BAR.PAT Transaction Report



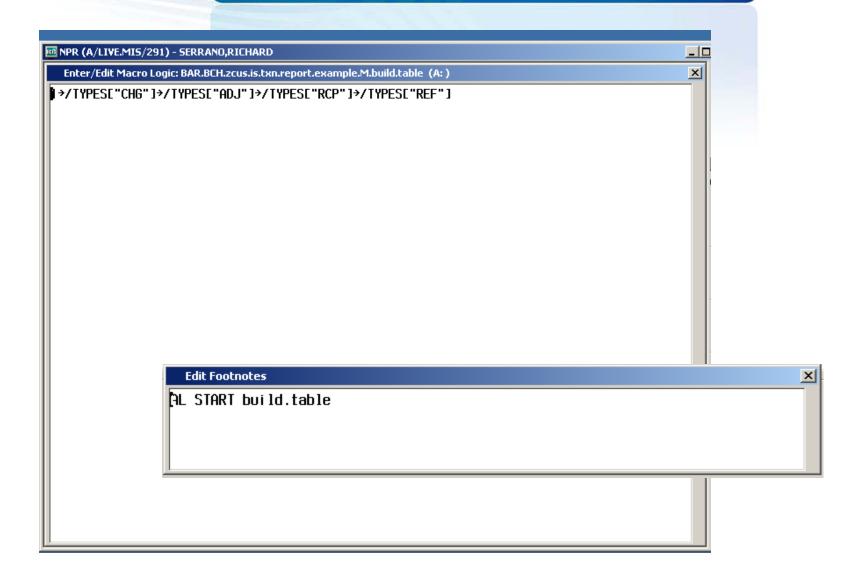
- DPM: BAR.BCH
- REPORT: zcus.is.txn.report.example
- SEGMENT: bar.batch.txn.items
- INDEX: bar.batch.index
- Demonstrates most efficient way to extract charges, payments, adjustments and refunds from batches
- Uses item.type to help in selecting transactions and possessives to get account data

MPR (A/LIVE.MIS/29	91) - SERRANO,RICHARD
Enter/Edit	Page 1
Report DPM Report Title	BAR.BCH Report Name zcus.is.txn.report.example REPORT EXAMPLE FOR MUSE
Active	Y Last Edit By RS Date 09/07/09 Time 1526
Detail DPM	BAR.BCH Detail Segment bar.batch.txn.items
Index DPM	BAR.BCH Index File bar.batch.index
Chars/Line Chars/Inch	132 Lines/Page 60 Page Size 66 Left Margin 0 12 Lines/Inch 6
Page Banner	REG Report Header N Detail Y Compiled File
Page Header	Y Report Trailer Y
Page Trailer	N
Enter/Edit Report	
	mple is a shell that allows extraction of charges, payments, adjustments,
refunds from BA	R BCH.
	C/S Note:
	Detail segment: transaction.items
	Index: id.x

™ NP	R (A/LIVE.MIS/291) - SERRANO,RICHARD		_
Er	iter/Edit Report Page 2		×
Rep	ort Name BAR.BCH.zcus.is.txn.report.ex	ample	
	Sort Field	Order Header Trailer Renumber Pages	
1	date	ASC NONE N	
2	journal	ASC NONE N	
3	number	ASC NONE N	
4	urn		
5	txn.number	ASC NONE N	
	Select Field/Prompt or Value Oper/De	fault or Keyword	
1	date	GE	
'	FROM BCH DATE	OL.	
2	date	LE	
-	THRU BCH DATE		
3	i tem.type	LI	
	/TYPES		
4	status	EQ	
	"POSTED"		
Sel	ect Relationship		



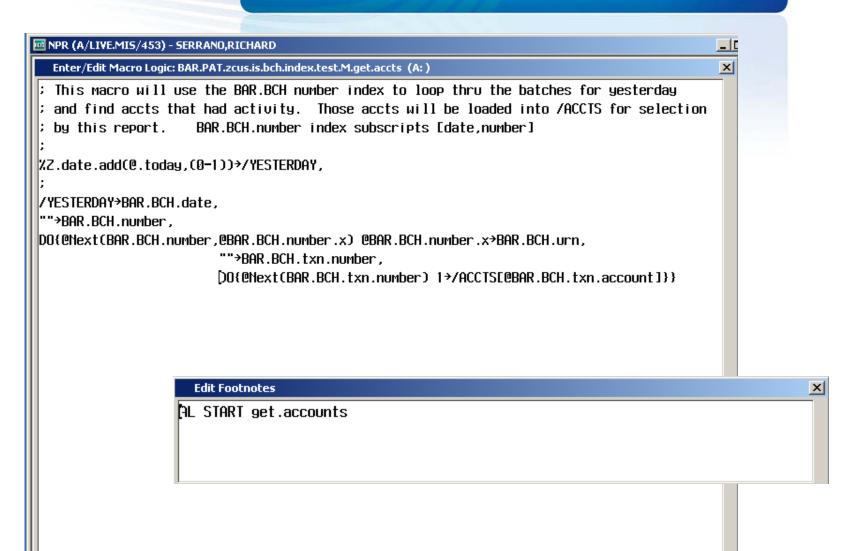
### Item Types Defined In a Macro



- DPM: BAR.PAT
- REPORT: zcus.is.batch.index.test
- SEGMENT: bar.acct
- INDEX: none (index built in macro)
- Demonstrates how to use the batches in BAR.BCH to select accounts in BAR.PAT
- Useful when complex patient data is needed for patients with transactions on specific dates (example: large extracts or interfaces)

MPR (A/LIVE.MIS/4	53) - SERRANO,RICHARD
Enter/Edit	Page 1
Report DPM	BAR.PAT Report Name zcus.is.bch.index.test
Report Title	EXAMPLE USING BAR.BCH TO SELECT ACCOUNTS
Active	Y Last Edit By RS Date 09/07/09 Time 1639
Detail DPM	BAR.PAT Detail Segment bar.acct
Index DPM	Index File
Chars/Line	92 Lines/Page 60 Page Size 66 Left Margin 0
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Enter/Edit Report	t Documentation?
This example sh	помร how to use batches to id accounts that had activity on a specific day
in order to be	included on a BAR.PAT report such as a large extract.

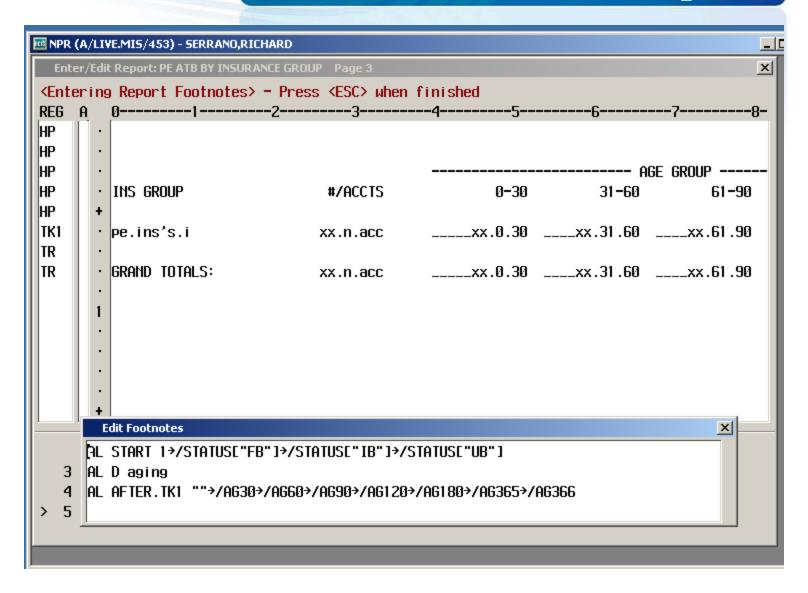
m NP	R (A/LIVE.MIS/453) - SERRANO,RICHARD		_1
E	nter/Edit Report Page 2		x
Rep	port Name BAR.PAT.zcus.is.bch.index.test		
	Sort Field	Order Header Trailer Renumber Pages	
1	account	ASC NONE N	
2			
4			
5			
		ault or Keyword	
1	account		
_	/ACCTS		
2			
3			
"			
4			
Sel	ect Relationship		

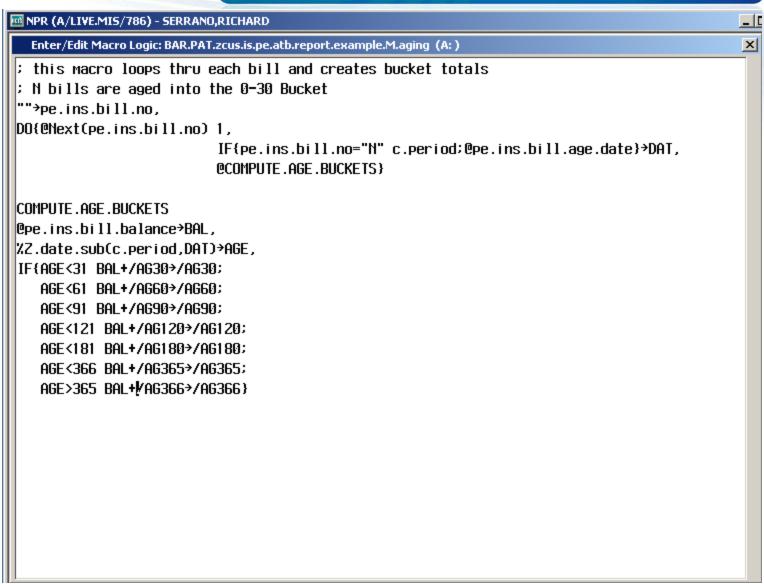


- DPM: BAR.PAT
- REPORT: zcus.is.pe.atb.report.example
- SEGMENT: bar.acct.pe.insurance.ledger
- INDEX: None
- Demonstrates writing reports using PE segments and summarizes by insurance buckets where dollars are prorated
- Creates age buckets beyond the std MT buckets using DO loop and Macro

M NDD (A /LIVE MIC/4	53) - SERRANO,RICHARD	_ _
Enter/Edit		
Report DPM Report Title	BAR.PAT Report Name zcus.is.pe.atb.report.example PE ATB BY INSURANCE GROUP	X
Active	Y Last Edit By RS Date 09/07/09 Time 1722	
Detail DPM Index DPM	BAR.PAT Detail Segment bar.acct.pe.insurance.ledger Index File	
Chars/Line Chars/Inch	170 Lines/Page 60 Page Size 66 Left Margin 0 12 Lines/Inch 6	
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Enter/Edit Repor	t Documentation?	1
	C/S NOTES:  Detail Segment: pe.insurance.le	dger

m NF	R (A/LIVE.MIS/453) - SERRANO,RICHARD		_
E	nter/Edit Report Page 2		×
Re	port Name BAR.PAT.zcus.is.pe.atb.report.e	example	
	Sort Field	Order Header Trailer Renumber Pages	
1	pe.ins's.insurance.group	ASC NONE Y	
2	period	ASC NONE N	
3	pe.account	ASC HONE N	
4 5	pe.ins	ASC HONE N	
J			
	Select Field/Prompt or Value Oper/Defa	ult or Keyword	
1	period	EQ	
	PERIOD END DATE		
2	pe.bar.status	LT	
	/STATUS		
3	pe.corp	EQ	
	CORP		
4			
Sel	ect Relationship		



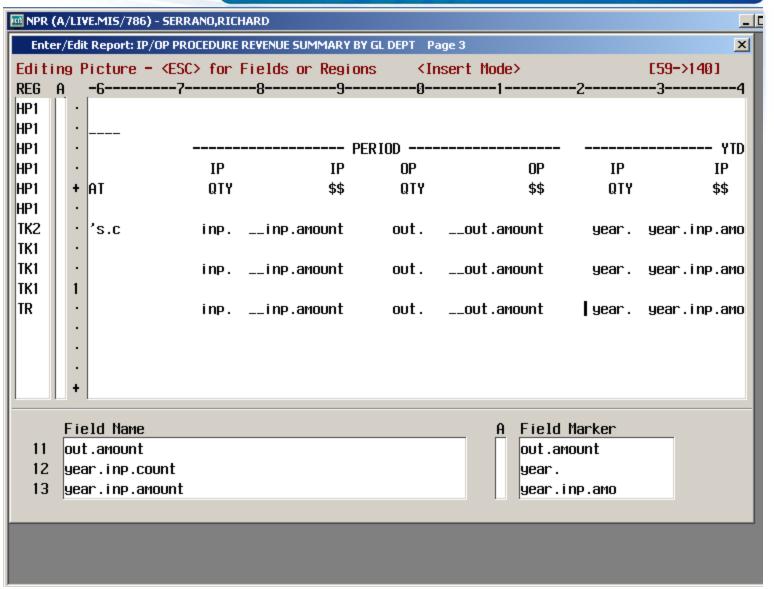


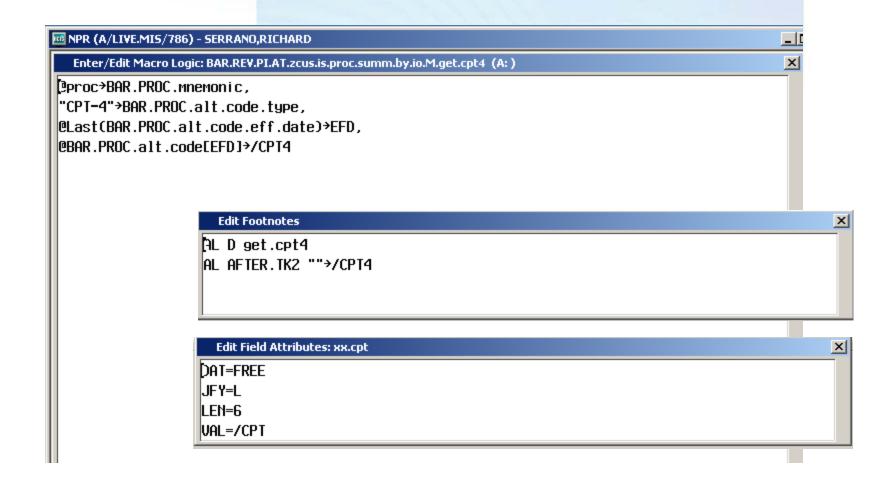
- DPM: BAR.REV.PI.AT
- REPORT: zcus.is.proc.summ.by.io
- SEGMENT: bar.rev.by.pi.at.procs
- INDEX: None
- Data is stored by Corp, Dept, Primary Ins, Acct Type and Procedure
- Demonstrates summary reporting by dept and procedure, by IP vs. OP and getting a CPT code via a macro

M NPR (A/LIVE.MIS/78	786) - SERRANO,RICHARD	
Enter/Edit	Page 1	×
Report DPM Report Title Active	BAR.REV.PI.AT Report Name zcus.is.proc.summ.by.io IP/OP PROCEDURE REVENUE SUMMARY BY GL DEPT Y Last Edit By RS Date 09/08/09 Time 0814	
Detail DPM Index DPM	BAR.REV.PI.AT Detail Segment bar.rev.by.pi.at.procs	
Chars/Line Chars/Inch	200 Lines/Page 60 Page Size 66 Left Margin 0 12 Lines/Inch 6	
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	C/S NOTES: Detail Segment:	proc.info

m NP	(A/LIVE.MIS/786) - SERRANO,RICHARD		
Er	ter/Edit Report Page 2		×
Rep	ort Name BAR.REV.PI.AT.zcus.is.proc.sum	1.by.io	
	Sort Field	Order Header Trailer Renumber Pages	
1	chg.dept	ASC PAGE Y N	
2	proc	ASC NONE Y	
3	date.segment	ASC NONE N	
4	corp	ASC NONE N	
5	pri.ins	ASC NONE N	
	Select Field/Prompt or Value Oper/Defa	ult or Keyword	
1	date.segment	EQ	
'	PERIOD END DATE	IL O	
2	chg.dept	RL	
	GL DEPARTMENT	ALL	
3	,		
4			
Sel	ct Relationship		

m NPR (	(A/I	I۷	VE.MIS/786) - SERRANO,RICHARD			
Ente	r/E	dit	it Report: IP/OP PROCEDURE REVENUE SUMMARY BY GL DEPT Page 3		x	
Editi	ng		· · · · · · · · · · · · · · · · · · ·	3->81 ]		
	A		0567-		8-	
HP1		•	PERIOD END DATE: xx.pe		- 1	
HP1		•	GL DEPT: chg.dept chg.dept's.name		- 1	
HP1		•				
HP1			DDOCEDUDE DECCRIPTION CDT CUCCOT	IP OTU	- 1	
HP1 HP1		•	PROCEDURE DESCRIPTION CPT CHGCAT	QTY	- 1	
TK2			proc proc's.description xx.cpt proc's.c	inp.		
TK1			Processing the state of the sta			
TK1			GL DEPT TOTALS:	inp.	i	
TK1		1			- 1	
TR			GRAND TOTALS:	inp.	i	
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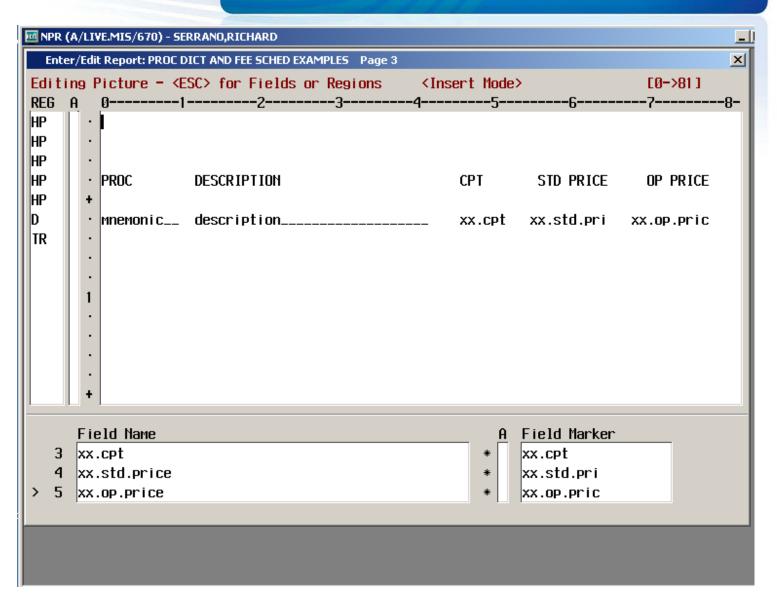


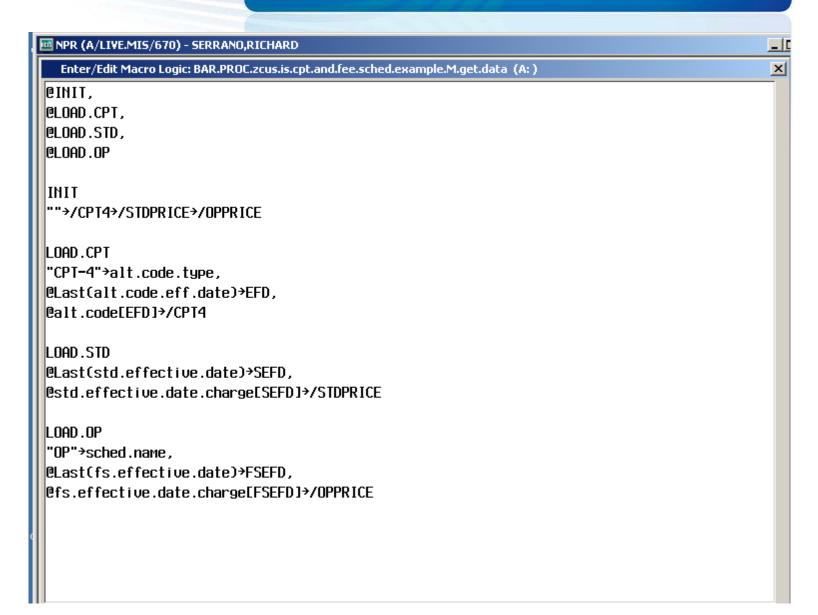


- DPM: BAR.PROC
- REPORT: zcus.is.cpt.and.fee.sched.example
- SEGMENT: bar.proc.dict
- INDEX: None
- Demonstrates getting the CPT code, standard price and scheduled price for each procedure via a macro

MPR (A/LIVE.MIS/67	70) - SERRANO,RICHARD								
Enter/Edit	Page 1								
Report DPM	BAR.PROC Report Name zcus.is.cpt.and.fee.sched.example								
Report Title	PROC DICT AND FEE SCHED EXAMPLES								
Active	Y Last Edit By RS Date 09/08/09 Time 0854								
Detail DPM	BAR.PROC Detail Segment bar.proc.dict								
Index DPM	Index File								
Chars/Line	92 Lines/Page 60 Page Size 66 Left Margin 0								
Chars/Inch	12 Lines/Inch 6								
Page Banner	REG Report Header N Detail Y Compiled File								
Page Header	Y Report Trailer Y								
Page Trailer	M								
Enter/Edit Report Documentation?									
C/S NOTES:									
Detail Segment:	main								

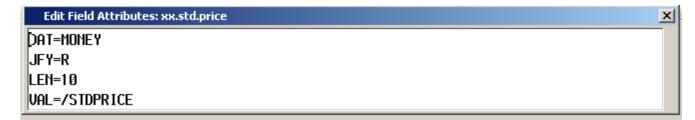
™ NP	R (A/LIVE.MIS/	5/670) - SERRANO,RICHARD					
Er	ter/Edit Repor	ort Page 2	x				
Report Name BAR.PROC.zcus.is.cpt.and.fee.sched.example							
1 2	Sort Field mnemonic	Order Header Trailer Renumber Pages  ASC NONE N					
3							
4							
5							
	Select Field	ld/Prompt or Value Oper/Default or Keyword					
1	active	EQ					
	"ү"						
2	type "CHG"	EQ EQ					
3	Cno						
4							
Sele	ect Relation	nship					













- DPM: BAR.PAT
- REPORT: zcus.is.compiled.test
- SEGMENT: bar.acct
- INDEX: BAR.RPT.bar.rpt.patient.detail.accts
- Demonstrates how to use the accounts included in a BAR compiled report as the selection in an NPR report

		Conp	ile/View Pati	ent Detail Repo	rts
File #	78043		Copy From Fil	e #	
Selection	COMMIOP		Additional Ti	tle	
Major Sort	ANY COLLEC	TOR	Minor Sort C	UR PRI INS	Account Sort NAME
Started	08/31/03 1	645	By ZCIS.SCRP	ī	Count 0
		Inc Exc			
		Uses Ni			
	Field			From Value	Thru Value
1 CUR ST	ATUS	Uses Nil Index Any Y I		From Value FB 2	FB
1 CUR ST 2 CUR AG 3 PRI IN	ATUS E BUCKET S BALANCE	Uses Ni I Index Any Y I Y I		FB 2 500,00	FB 6 999999999.00
1 CUR ST 2 CUR AG 3 PRI IN 4 ANY CO	ATUS E BUCKET S BALANCE LLECTOR	Uses Nil Index Any Y I		FB 2 500.00 COMM1	FB 6 999999999.00 COMM8
1 CUR ST 2 CUR AG 3 PRI IN 4 ANY CO 5 CUR PR	ATUS E BUCKET S BALANCE LLECTOR I INS	Uses Ni I Index Any Y I Y I		FB 2 500.00 COMM1 WAFRD	FB 6 999999999.00 COMM8 NAFRD
1 CUR ST 2 CUR AG 3 PRI IN 4 ANY CO 5 CUR PR 6 CUR PR	ATUS E BUCKET S BALANCE LLECTOR	Uses Ni I Index Any Y I Y I		FB 2 500.00 COMM1	FB 6 999999999.00 COMM8

Enter/Edit Report Page 1									
Report OPM Report Title Active	BAR.PAT Report Name zcus.is.compiled.test TEST REPORT Y Last Edit By Date Time								
Detail OPM Index OPM	BAR.PAT Detail Segment bar.acct BAR.RPT Index File bar.rpt.patient.detail.accts								
Chars/Line Chars/Inch	92 Lines/Page 60 Page Size 66 Left Margin 0 12 Lines/Inch 6								
Page Banner Page Header Page Trailer	REG Report Header N Detail Y Compiled File Y Report Trailer N N								
Enter/Edit Report Documentation? THIS REPORT USES A BAR COMPILED REPORT AS THE INDEX,									

C/S Notes: Detail Segment: main

Index: BAR.RPT selected.rpt.sels

The index lookup if left blank:



The index isn't there!

The index lookup if seeded with an A:

```
Lookup
    Index File Name
 1 bar rpt
 2 bar.rpt.bd.xfer.accts
 3 bar.rpt.bd.xfer.numbers
 4 bar.rpt.bills.accts
 5 bar.rpt.cci.sels
6 bar.rpt.cpu.confirmation
7 bar.rpt.drft.sels
8 bar.rpt.forms.accts
9 bar.rpt.forms.accts.bills
10 bar.rpt.forms.list
11 bar.rpt.guar.stmts.accts
12 bar.rpt.letters.accts
13 bar.rpt.one.frm.print.image
14 bar.rpt.pat.stmts.accts
15 bar.rpt.patient.detail.accts
16 bar.rpt.receipt.sels
17 bar.rpt.reminder.queue.txns
18 bar.rpt.select.rpt.ind.overrde
19 bar.rpt.selections
20 bar.rpt.type.index
21 biller queue items
22 biller queue select info
23 biller.queue.x
```

There's our index!

```
Enter/Edit Report
                                                                                       Page 2
Report Name
              BAR.PAT.zcus.is.compiled.test
                                                Order
                                                       Header
                                                                Trailer Renumber Pages
    Sort Field
   BAR.RPT.list.urn
                                                 ASC
                                                        HONE
  BAR, RPT, srpt, sort1
                                                         HONE
3 BAR, RPT, srpt, sort2
4 BAR.RPT.srpt.sort3
5 BAR .RPT .srpt .account
   Select Field/Prompt or Value
                                               Oper/Default or Keyword
   BAR, RPT, list, urn
         SELECTION FILE:
```

Note that all of the sorts and selects are in BAR.RPT because they are already done in the compiled report.



When running the report, enter the complied report number.

#### Other Useful DPMS

- BAR.AR.BAL
- BAR.BD.BAL
- BAR.UB.BAL
- All contained Period End data
- Ties back to PE Operations Summary
- Each contained various breakdowns

#### I Can Help!

Richard Serrano

NPR Consultant

Iatric Systems, Inc.

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